



**ASSOCIATE DEAN – GRADUATE PROGRAMS AND RESEARCH
FACULTY OF EDUCATION
INTERNAL SEARCH**

Memorial University of Newfoundland's Faculty of Education is conducting an internal search for an Associate Dean of Graduate Programs and Research, open to all faculty members on three-year terms, tenure track, or tenured appointments. The search is guided by the [Procedures for the Appointment, Review, Promotion, and Tenure of Academic Administrators](#) and potential appointments are subject to Faculty of Education budgetary restrictions.

The Associate Dean plays a leadership role in advancing graduate studies and research in Education at Memorial University, ensuring that it is meeting the changing educational needs of local, provincial, national, and global societies. Reporting to the Dean, and as a member of the Faculty of Education leadership team, the Associate Dean shares responsibility for the overall management of the Faculty and encourages the development of new and innovative academic programs that contribute to the growth of Memorial University. The Associate Dean supports faculty, staff and student development, research, teaching, and learning excellence at the graduate level. Responsibilities of the Associate Dean include supporting effective budget processes, guiding the recruitment and admission process of new graduate students, and structuring and leading graduate programs to achieve high standards of success in research, community engagement and service.

The successful applicant demonstrates:

- An established record of engaging the expertise within the Faculty for promoting excellence in teaching and research, generating new ideas and solutions, anticipating and preparing for the future, and fostering creativity, enthusiasm, and a desire to succeed in others.
- The ability to work with faculty members and staff to encourage, build and sustain a collegial environment that values divergent perspectives and practices and promotes workplace well-being.
- The ability to collaborate effectively with the wider university community and other external organizations, including the provincial government, Indigenous governing bodies, professional organizations, schools, and school districts.

The candidate will hold a doctoral degree in Education or a related discipline and have an established record of successful teaching, research, and service. A demonstrated commitment to Indigenous Education and administrative or leadership experience within a university or another educational setting and experience in the public education system would also be assets.

This appointment is for a three-year (renewable) term. The successful applicant will work at the St. John's campus throughout the term of the appointment. The starting date is September 1st, 2025, or shortly thereafter.

Interested applicants must submit a) their curriculum vitae and b) a letter of intent highlighting their interest in the position, their vision for graduate programming during the tenure of the appointment, and relevant teaching, research, and administrative experience by **June 24th, 2025**. Applications should be sent directly to:

Dr. Pamela Osmond-Johnson
Dean and Professor
Faculty of Education
educdean@mun.ca

Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women; people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with varied abilities.